

# MLC-2006 (DMLC PART II) DOCUMENTATION

## Company information

**Company:** ISM Company Rood Boven Groen

**IMO Company number:**

**Address:** William Boothstraat 2-2

**Zipcode:** 8861 TL

**City:** Harlingen

**Country:** Netherlands (Holland, Europe)

**Phonenumber:**



## Ship information

**Name:** Twister

**Callsign:**

PCAB

**IMO nr:** 0000000

**Flag:**

Netherlands



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## Declaration of Maritime Labour Compliance Part II

The following measures have been drawn up by the shipowner<sup>1</sup>, named in the Maritime Labour Certificate to which this Declaration is attached, to ensure ongoing compliance between inspections:

(State below the measures drawn up to ensure compliance with each of the items in Part I)

- |   |                          |
|---|--------------------------|
| 1. Minimum age (Regulation 1.1)   | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 1   |                          |
| 2. Medical certification (Regulation 1.2)   | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 2   |                          |
| 3. Qualifications of seafarers (Regulation 1.3)   | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 3   |                          |
| 4. Seafarers employment agreements (Regulation 2.1)   | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 4   |                          |
| 5. Use of any licensed or certified or regulated private recruitment and placement service (Regulation 1.4) | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 5   |                          |
| 6. Hours of work or rest (Regulation 2.3)   | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 6   |                          |
| 7. Manning levels for the ship (Regulation 2.7)   | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 7   |                          |
| 8. Accommodation (Regulation 3.1)   | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 8   |                          |
| 9. On-board recreational facilities (Regulation 3.1)  | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 9   |                          |
| 10. Food and catering (Regulation 3.2)  | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 10  |                          |
| 11. Health and safety and accident prevention (Regulation 4.3)  | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 11  |                          |
| 12. On-board medical care (Regulation 4.1)  | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 12  |                          |
| 13. On-board complaint procedures (Regulation 5.1.5)  | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 13  |                          |
| 14. Payment of wages (Regulation 2.2)   | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 14  |                          |
| 15. Financial security for repatriation (Regulation 2.5)  | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 15  |                          |
| 16. Financial security relating to shipowners' liability (Regulation 4.2)                                   | <input type="checkbox"/> |
| MLC-2006 (DMLC Part II) Documentation Chapter 16  |                          |

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<sup>1</sup>Shipowner means the owner of the ship or another organization or person, such as the manager, agent or bareboat charterer, who has assumed the responsibility for the operation of the ship from the owner and who, on assuming such responsibility, has agreed to take over the duties and responsibilities imposed on shipowners in accordance with this Convention, regardless of whether any other organizations or persons fulfill certain of the duties or responsibilities on behalf of the shipowner. See Article II(1)(j) of the Convention.

I hereby certify that the above measures have been drawn up to ensure ongoing compliance, between inspections, with the requirements listed in Part I.

Name of shipowner<sup>2</sup>:

Company address:

Name of the authorized signatory:

Title:

Signature of the authorized signatory:

Date:

(Stamp or seal of the shipowner<sup>1</sup>)

The above measures have been reviewed by ..... and, following inspection of the ship, have been determined as meeting the purposes set out under Standard A5.1.3, paragraph 10(b), regarding measures to ensure initial and ongoing compliance with the requirements set out in Part I of this Declaration.

Name

Name:

Title:

Address:

Signature:

Place:

Date:

(Seal or stamp of the authority, as appropriate)

<sup>2</sup>**Shipowner** means the owner of the ship or another organization or person, such as the manager, agent or bareboat charterer, who has assumed the responsibility for the operation of the ship from the owner and who, on assuming such responsibility, has agreed to take over the duties and responsibilities imposed on shipowners in accordance with this Convention, regardless of whether any other organizations or persons fulfil certain of the duties or responsibilities on behalf of the shipowner. See Article II(1)(j) of the Convention.

## 1. Minimum age (Reg. 1.1)

**1.1 Under age persons are not allowed to work on a ship. How do you ensure that no under-age persons (16 years of age) work on your ship?**

**Answer:**

It is stated in SMS 2.2 that no seafarers younger than 18 will be hired.

**Relevant documents:**

SMS 2.2

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**1.2 Night work is prohibited for seafarers under the age of 18. How do you ensure that no person under the age of 18 does night work?**

**Answer:**

It is stated in SMS 2.2 that no seafarers younger than 18 will be hired.

**Relevant documents:**

SMS 2.2

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**1.3 Seafarers under the age of 18 are not allowed dangerous work likely to jeopardize their health or safety. How do you ensure that?**

**Answer:**

It is stated in SMS 2.2 that no seafarers younger than 18 will be hired.

**Relevant documents:**

SMS 2.2

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## 2. Medical certification (Reg. 1.2)

**2.1 All seafarers need a valid certificate (max 2 years) for medical fitness (in the English language for international voyages). How do you ensure that all seafarers on your vessel have a valid certificate for medical fitness?**

**Answer:**

Before the seafarer comes on board the ship, the captain or owner will check if the medical certificate is up to date. If the certificate is not up to date or due to expire, a new medical examination will take place. Once the seafarer arrives on board, the medical certificate will be checked again.

**Relevant documents:**

SMS 2.2  
C100

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**2.2 Medical certificates shall not expire during planned voyage. In urgent cases the competent authority may permit a seafarer to work without a valid medical certificate until the first opportunity for medical examination. How do you arrange permission of the competent authority and medical (re)certification during voyage?**

**Answer:**

In SMS 2.2 is stated that before the hiring date the expiry date of all certificates, including the medical certificate, will be checked to be valid for the minimum period of the voyage. If certificates are due to expire, a renewal date will be planned.

**Relevant documents:**

SMS 2.2

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## **3. Qualification of seafarers (Reg. 1.3)**

**3.1 All seafarers need to be trained and qualified to perform the duties they are assigned to. How do you ensure this?**

**Answer:**

In the SMS 2.2 is stated that with hiring the seafarer the captain/owner will make sure that the seafarer meets the requirements for his function as mentioned on the Minimum Safe Manning Certificate and by STCW, IL&T and European Guidelines. The necessary documents for the different functions on board are found on Checklist C100

**Relevant documents:**

SMS 2.2  
C100

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**3.2 All certificates of competency and other certificates shall be valid. How do you monitor the validity of all certificates?**

**Answer:**

After starting the contract the expiry dates will be entered in the designated monitoring list as stated in the SMS 2.2.

**Relevant documents:**

SMS 2.2

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**3.3 All seafarers should have received familiarisation training before departure. How do you ensure this?**

**Answer:**

In the SMS 2.2 is stated that the familiarization is given before departure according to C5

**Relevant documents:**

SMS 2.2  
C100  
C5

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## **4. Seafarers employment agreements (Reg. 2.1)**

**4.1 MLC requires a clear written and legally enforceable seafarer's employment agreement. Do you have a signed SEA for all your seafarers containing at least all the particulars mentioned in the requirements?**

**Answer:**

The captain or company makes sure that a SEA of all seafarers on board, according to MLC and flag requirements is signed and available on board. This is stated in the recruiting procedure in the SMS 2.2

**Relevant documents:**

SEA  
SMS 2.2

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**4.2 The terms and conditions of the SEA must comply with the standards of the code. Are the terms and conditions in compliance with the standards of the code?**

**Answer:**

In the SMS 2.2 is stated that the SEA of the seafarers are complying with MLC and national requirements.

**Relevant documents:**

SEA  
SMS 2.2

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**4.3 Both the ship-owner and the seafarer should be in possession of a signed employment agreement and copies of all employment agreements should be kept on board. Do you issue the original to the seafarer and keep an original in the office and a copy on board, as required by MLC? Dutch flag state differs here, please see requirements**

**Answer:**

In the SMS 2.2 is stated that the contract is signed by the seafarer and the shipowner or his representative. A copy will be available on board. The original is kept in the office ashore and with the seafarer.

**Relevant documents:**

SMS 2.2  
SEA

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**4.4 MLC requires that seafarers have the opportunity to review and seek advice on the terms and conditions in their employment agreement before signing. Do all seafarers have this opportunity before signing their employment agreement?**

**Answer:**

The SMS 2.2 states that the seafarer has the opportunity to review and seek advice on the terms and conditions in the SEA before signing.

**Relevant documents:**

SMS 2.2  
SEA

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**4.5 MLC requires that the seafarer is given a document containing a record of employment omitting any information on the quality of work or details of wages. The Master must not complete this information in the seaman's book either. Are there measures in place to accommodate these requirements?**

**Answer:**

The record of employment is the seaman's book.

**Relevant documents:**

SMS 2.2  
C100

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## **5. Recruitment and placement (Reg. 1.4)**

**5.1 Recruitment and placement is free of charge for the seafarer. How do you guarantee this and how do you organise the travel arrangements to and from your ship?**

**Answer:**

The recruitment and placement of seafarers are without costs as stated in the SEA

**Relevant documents:**

SEA

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**5.2 Recruitment and placement services need to be either certified or licensed. If you use a recruitment and placing service, how do you ensure that it complies with the requirements of MLC.**

**Answer:**

It is stated in SMS 2.2 that the captain or shore organization only work with crewing agencies that have MLC-2006 certification

**Relevant documents:**

SMS 2.2

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## **6. Hours of work or rest (Reg. 2.3)**

**6.1 The minimum hours of rest are applicable to all crew under MLC. How are rest and working hours regulated and recorded on board your vessel?**

**Answer:**

In the House Rules is stated that the captain will monitor the rest hours on board. He will record the rested hours, or delegate this to a capable crew member, on a weekly basis. The compliance with the work and rest periods of the crew members is monitored and the regulations are in place. The form used for recording does meet the requirements of the flag. On the end of the month the form will be printed and signed by the captain and crew member. A copy of the form will be available for the seafarer.

**Relevant documents:**

House Rules

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**6.2 There are specific limits for seafarers younger than 18. How do you comply with MLC 2006 in this respect?**

**Answer:**

No seafarers under the age of 18 will be hired.

**Relevant documents:**

SMS 2.2

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**6.3 MLC 2006 stipulates that the shipboard working arrangements should be available to all. Have you displayed a table of shipboard working arrangements at an easy accessible place?**

**Answer:**

In the House Rules is stated that the ship board working arrangement is easy accessible to all seafarers on board.

**Relevant documents:**

House Rules

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**6.4 Up-to-date records of work or rest, as required under national standards, for each seafarer serving on the ship must be kept and the seafarers must be provided with a signed copy. How do you meet these MLC requirements?**

**Answer:**

In the House Rules is stated that the captain records the rest hours or delegates this to a capable crew member. Each seafarer signs the form on the end of the month. A copy is available.

**Relevant documents:**

House Rules

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## 6.5 The MLC requires that measures shall be taken to minimise disturbance of rest periods or compensate rest. How is this ensured on your ship?

**6.5.1 Are there measures for drills like musters, fire-fighting and lifeboat to be conducted in such a manner so as to minimise the disturbance of rest periods?**

### Answer:

In the House Rules is stated that the drills are conducted in a manner that minimizes the disturbance of rest periods and does not induce fatigue.

### Relevant documents:

House Rules

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**6.5.2 Are there measures to compensate rest provided for call-outs during the normal hours of rest?**

### Answer:

It is stated in the House Rules that call-outs during rest periods will be compensated by the same amount of time as rest hours not interfering with the normal watchkeeping schedule.

### Relevant documents:

House Rules

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## 7. Manning levels for the ship (Reg. 2.7)

**7.1 According to MLC the manning level has to be adequate at all times and in all respect to the workload on board. Is your ship manned according to your Minimum Safe Manning Certificate?**

### Answer:

In the SMS 2.2 is stated that the captain has the responsibility that the ship is sailing according the applicable minimum safe manning table. The required certificates for each function of the MSMC are found on C100. The expiry date of the certificates is monitored according the described procedure in the SMS 2.2

### Relevant documents:

SMS 2.2  
C100

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**7.2 A safe manning level shall be guaranteed under all circumstances to avoid excessive work hours and fatigue. How do you ensure this?**

### Answer:

The SMS 2.2 states that the captain shall take immediate measures if there is a risk of violating safe manning requirements or if there is a risk of excessive work hours.

### Relevant documents:

SMS 2.2

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## 8. Accommodation (Reg. 3.1)

**8.1 MLC 2006 requires regular documented maintenance and inspection of the crew accommodations and recreational facilities under authority of the Master. Are regular maintenance and inspections carried out and recorded in the log book?**

**Answer:**

In the House Rules is stated that the captain, or an officer appointed by the captain, together with one of the crew members will carry out an inspection of the crew accommodation on a monthly basis. The inspection results are recorded in the logbook. Items to be inspected are noted in the Accommodation Checklist.

**Relevant documents:**

House Rules  
Accommodation Checklist

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**8.2 Ships built before the enforcement of MLC 2006 (20th of August 2013) are considered to be existing ships which shall comply with the existing ILO 'Convention of Accommodation of Crews' for the construction of the accommodation 92 and/or 133 or any other Flag State specific requirements. Have measures been taken to ensure that you comply with those Conventions regarding the accommodation for the crew on your ship?**

**Answer:**

Not applicable for traditional sailing ships. See DMLC I.

**Relevant documents:**

See DMLC I

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**8.3 Ships built after the enforcement of MLC 2006 (20th of August 2013) shall comply with minimum standards established by the code and flag state for accommodation and recreational facilities on board. Does your ship comply with the minimum standards established by the code and flag state for accommodation and recreational facilities on board?**

**Answer:**

Not applicable for traditional sailing ships. See DMLC I.

**Relevant documents:**

DMLC I

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## 9. On-board recreational facilities (Reg. 3.1)

**9.1 MLC 2006 requires recreational facilities for all seafarers according to the minimum requirements of the flag state. Are the on-board recreational facilities on your vessel constructed according to the minimum requirements of your flag state?**

**Answer:**

Not applicable for traditional sailing ships. See DMLC I.

**Relevant documents:**

DMLC I

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**9.2 Every flag state has established minimum standards for recreational facilities on board. Are recreational facilities maintained and reviewed regularly taking technical and operational developments into account?**

**Answer:**

Not applicable for traditional sailing ships. See DMLC I.

**Relevant documents:**

DMLC I

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## **10. Food and catering (Reg. 3.2)**

**10.1 MLC requires that seafarers have access to good quality food and drinking water free of charge. Do all seafarers on board your vessel have access to good quality food and drinking water free of charge?**

**Answer:**

In the House Rules is stated that food drinking water is provided free of charge 24/7.

**Relevant documents:**

House Rules

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**10.2 MLC requires that seafarers have access to good quality food and drinking water, provided under regulated hygienic conditions. Do all seafarers on board your vessel have access to food and drinking water of sufficient quantity, quality, nutrition value, variety of food, hygiene, considering different cultural and religious background?**

**Answer:**

In the House Rules is stated that the owner provides the resources to assure that good quality food is available for the crew. The crew is taking care of the provisions and the preparing of the meals. If there is a cook on board, he/she will take care of this. Special diets or food requirements are taken into account. Drinking water, tea and coffee are available without charge 24/7.

**Relevant documents:**

House Rules

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**10.3 MLC 2006 requires a cook of min. 18 years, who has successfully completed a Flag State approved training course. Catering staff shall be trained or instructed. How do you ensure that a qualified trained cook and galley staff is engaged? On ships operating with a prescribed manning of less than ten the person processing food in the galley shall be trained or instructed.**

**Answer:**

In the House Rules is stated that the person processing food in the galley is instructed on board

**Relevant documents:**

House Rules  
"Hygiene sense food safety at sea"  
"What is right"

**10.4 The MLC 2006 requires frequent and documented inspections by the Master, with respect to: (a) supplies of food and drinking water; (b) all spaces and equipment used for the storage and handling of food and drinking water; and (c) galley and other equipment for the preparation and service of meals. How are inspections and recordings carried out on your ship?**

**Answer:**

In the House Rules is stated that a monthly inspection of the provision / preparation rooms is conducted by the captain and a crew member. This will be recorded in the logbook.

**Relevant documents:**

House Rules  
Checklist galley

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## **11. Health and safety and accident prevention (Reg. 4.3)**

**11.1 MLC 2006 requires inventory of risks of occupational accidents, injuries and diseases. Do you have a procedure to make an inventory of risks of occupational accidents, injuries and diseases?**

**Answer:**

This is stated in the company policy. A continuous risks assessment is part of the procedures of the ship. In the SMS is the procedure stated to inform all necessary parties in case of occupational accidents. A summary of events are being evaluated during the annual management review. In addition to the company policy, ISM risk assessment and management review the vessel is equipped with an RI&E as required by dutch law.

**Relevant documents:**

Company Policy  
Continuous Risk Assessment  
SMS  
RI&E

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**11.2 MLC 2006 requires a safety committee on ships with 5 or more crew members. Is a safety committee established on board your ship and how are meetings recorded?**

**Answer:**

In the C14 is stated that if the vessel is sailing with 5 or more crew members a safety committee meeting will be held on a monthly basis.

**Relevant documents:**

C14

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**11.3 MLC 2006 requires a procedure for reporting occupational accidents, injuries and diseases. How is this arranged on your ship?**

**Answer:**

In the SMS is stated that the crew will use the procedures on reporting (occupational) accidents, injuries and diseases. The captain will report the occupational accidents to the flag State according to the required procedure.

**Relevant documents:**

C19  
SMS chapter 2.9

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## 11.4 The MLC requires occupational safety and health policies and programs. Do you have occupational safety and health policies and programs on your ship?

### 11.4.1 Are occupational safety and health policies and programmes promoted, adopted, implemented and made known to the seafarers on your ship?

#### Answer:

The company policy states safety and environmental awareness. The company policy is posted on board of the vessel. The crew is made aware of safety and health in the familiarization and by available books and procedures.

#### Relevant documents:

Company policy  
Familiarisation  
House Rules  
"What is right"

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### 11.4.2 Are there measures for precautions to prevent occupational accidents, injuries and diseases and reducing and preventing the exposure to harmful levels of ambient factors and chemicals?

#### Answer:

The company policy states that a continuous risk assessment is part of the ships procedures. The crew is familiarized before starting their duties on board. Additional information on safe working. Necessary protective equipment and product safety data sheets are available on board to the crew, so they can work in a way which prevents occupational accidents, injuries and diseases and which reduces and prevents the exposure to harmful levels of ambient factors and chemicals. The following publications are available to the seafarers in an easy assessable place: Accident prevention on board ship at sea and in port; Ambient factors in the work place ILO; Guidelines on the basic elements of a shipboard occupational health and safety program

#### Relevant documents:

Company policy  
House Rules  
"What is right"  
Procedures  
MSDS

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### 11.4.3 Are there instructions to seafarers on the danger of prolonged exposure to high noise levels and vibration and the proper use of PPE for those matters and on occupational safety?

#### Answer:

It is stated in the SMS chapter 2.6 par.3 that the captain provides the means for safe working practice.

#### Relevant documents:

SMS 2.6 par.3

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**12.1 MLC requires that medical care, including essential dental care, is free of costs on board and ashore in foreign ports. How do you ensure adequate medical and essential dental care free of costs on board and ashore and that medical care on board is comparable to workers ashore?**

**Answer:**

Medical equipment and adequate measures are available on board as regulated by the flag state and MLC-2006. Medical costs ashore are covered by the insurances of the ship owner.

**Relevant documents:**

Protection and indemnity insurance document  
Arbeidsongeschiktheids en ongevallen verzekering  
Werknemersschadeverzekering

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**12.2 The MLC 2006 requires a valid medicine chest, medical equipment and a medical guide. How is the medicine chest and medical equipment maintained on board of your ship and is there a current medical guide on board?**

**Answer:**

Medical chest and required medical equipment are available on board and managed according to the Flag State requirements by the officer who is in charge of medical first aid or care on board.

**Relevant documents:**

Medical equipment document  
EHBO boekje oranje kruis laatste editie  
Geneeskundig handboek voor de scheepvaart

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**12.3 MLC 2006 requires a standard "medical report form" provided by Flag State, which should be kept confidential. What are your procedures for using the standard medical report form and how do you ensure confidentiality of records?**

**Answer:**

It is stated in the SMS chapter 2.9 Emergency situations par.6 that the medical report form shall be used and kept confidential.

**Relevant documents:**

SMS 2.9

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**12.4 The MLC 2006 requires that at least 1 seafarer with qualifications following STCW standards is in charge of medical care and medicine administration on board. When 100 or more persons are on board and international voyages of more than 3 days are regularly made a doctor is required. How is medical care ensured on your ship?**

**Answer:**

The ship is sailing according to the safe manning certificates requirement. At least one qualified seafarer is in the possession of a medical care/medical first aid certificate as stated in the MSMC. The procedure in SMS 2.2 states that crew will only be hired according to the MSMC.

**Relevant documents:**

MSMC  
SMS 2.2

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**12.5 The MLC requires provision of medical advice via radio or satellite by Members. How are your procedures to provide access to radio medical advice?**

**12.5.1 MLC 2006 requires access to radio medical advice. Are procedures in place to receive radio or satellite calls for medical assistance?**

**Answer:**

The procedure RMA is available on board.

**Relevant documents:**

Folder RMA

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**12.5.2 Are there measures for a complete and up-to-date list of radio stations and coast earth stations?**

**Answer:**

The ALRS is available on board and kept up to date according to the procedure stated in the SMS using C17.

**Relevant documents:**

C17  
SMS

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**12.5.3 Is the seafarer responsible for medical care or first aid instructed in the use of the ship's medical guide and the radio/satellite communication system? And has, beyond Sea Area 1, one of the officers been designated by the master as the person responsible for the radio communications during emergencies?**

**Answer:**

This is stated in the muster list

**Relevant documents:**

Muster list

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**12.6 Is PPE available for all seafarers to prevent or reduce damage through noise, vibration or other ambient factors, are all seafarers familiar with PPE and are they used when required?**

**Answer:**

PPE are available on board for all seafarers. It is stated in the SMS chapter 2.6 par.3 that the captain provides the means for safe working practice.

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**12.7 MLC requires preventive health promotion and health education programmes. How do you offer health promotion and education on board especially for young seafarers?**

**Answer:**

In the company policy is stated that measures are taken to prevent personal injury, illness, accidents or near accidents. In the familiarization the crew is made aware of this. Additional procedures and manuals are available for training.

**Relevant documents:**

Company policy  
SMS  
C5  
"What is right"  
"Hygiene sense food safety at sea"

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## **13. On-board complaint procedures (Reg. 5.1.5)**

**13.1 MLC 2006 requires an on-board complaint procedure. Is there an on-board complaint procedure available?**

**Answer:**

The on-board complaint procedure is part of the House Rules.

**Relevant documents:**

House Rules

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**13.2 The MLC 2006 requires that all seafarers receive a copy of the on-board complaint procedure. How is ensured that every seafarer receives a copy of the on-board complaint procedure?**

**Answer:**

This is stated in the House Rules.

**Relevant documents:**

House Rules

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**13.3 The MLC 2006 requires prohibition and penalization for victimization (adverse action) of seafarers filing a complaint. How do you ensure this?**

**Answer:**

This is stated in the House Rules.

**Relevant documents:**

House Rules

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**13.4 The MLC 2006 requires possibility for impartial advice for all seafarers in case of a complaint. How is this ensured on your ship?**

**Answer:**

Contact persons for impartial advice are mentioned in the on board complaint procedure.

**Relevant documents:**

House Rules

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**13.5 The MLC 2006 requires the need for the complaint to be resolved at the lowest possible level, however seafarers shall have the right to complain direct to the master or an external authority. Does your on-board complaint procedure include the need for resolving a complaint at the lowest possible level and the possibility for direct complain for all seafarers to the master or an external authority?**

**Answer:**

This is stated in the House Rules.

**Relevant documents:**

House Rules

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**13.6 The MLC requires that a seafarer who has a complaint may wish to be accompanied or represented. Is this ensured in your on-board complaint procedure?**

**Answer:**

This is stated in the House Rules.

**Relevant documents:**

House Rules

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**13.7 Are there provisions for all complaints and their consequences to be recorded and a copy provided to the seafarer concerned?**

**Answer:**

This is stated in the House Rules.

**Relevant documents:**

House Rules

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## **14. Payment of wages (Reg. 2.2)**

**14.1 Wages need to be paid in full and on a regular basis, minimally every month. Are wages paid at least monthly?**

**Answer:**

This is stated in the SEA

**Relevant documents:**

SEA

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**14.2 MLC requires basic wages to be calculated correctly and that work of equal value receives equal remuneration without discrimination. Do you use appropriate calculation formulas and pay equally without discrimination?**

**Answer:**

See the SEA.

**Relevant documents:**

SEA

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**14.3 The MLC 2006 requires that a wage account or wage slip for each payment is handed over to the seafarer and that the seafarer signs a receipt for all payments on board. How are your procedures on this?**

**Answer:**

This is stated in the SEA

**Relevant documents:**

SEA

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**14.4 The MLC 2006 required that seafarers have the right to transmit a part of their wages to family, relations or others. How are procedures to ensure this possibility?**

**Answer:**

This is stated in the SEA

**Relevant documents:**

SEA

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**14.5 The MLC 2006 requires that charges, if any, for remittance shall be reasonable. How is this arranged on your ship?**

**Answer:**

This is stated in the SEA

**Relevant documents:**

SEA

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**14.6 The MLC 2006 requires that for payment of wages official rates of exchange shall be used. How is this ensured on your ship?**

**Answer:**

This is stated in the SEA

**Relevant documents:**

SEA

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**14.7 The rate of compensation for overtime is not regulated by MLC. However, the rate you apply must be recorded and overtime records shall be maintained at least monthly on board and endorsed by the seafarer. Is this the case on your ship?**

**Answer:**

This is stated in the SEA

**Relevant documents:**

SEA

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**14.8 No deductions off the seafarers' wages shall be beyond of what is permitted in national law or in the applicable SEA. Is this the case on your ship?**

**Answer:**

This is stated in the SEA

**Relevant documents:**

SEA

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**14.9 Prices for stores and services on board charged to the seafarers shall be fair and reasonable? Are prices for stores and services charged to your seafarers fair and reasonable?**

**Answer:**

It is stated in the House Rules that prices for stores and services on board are fair and reasonable.

**Relevant documents:**

House Rules

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**14.10 Monetary fines against any seafarer shall be in accordance with national laws, collective agreements or other measures. Are monetary fines against your seafarers in accordance with national laws, collective agreements or other measures?**

**Answer:**

No monetary fines will be imposed to the seafarers.

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**15.1 Have you ensured, in compliance with the MLC and your Flag State, the provision of an expeditious and effective financial security system to assist seafarers in the event of abandonment (as stated in A2.5.2 par.2: when the shipowner fails to cover the cost of repatriation, has left the seafarer without necessary maintenance and support (as explained in A2.5.2 par.5) or has otherwise unilaterally severed their ties with the seafarer including failure to pay contractual wages for at least two months)?**

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**15.2 In which form is financial security arranged in case of abandonment?**

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**15.3 Is a certificate or other documentary evidence, stating that the financial security system shall provide direct access, sufficient coverage and expedited financial assistance to the abandoned seafarer, available on board and posted in a conspicuous place and is it clear who the seafarer can contact?**

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**15.4 Does the evidence contain the required information as mentioned in Appendix A2-1?**

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**15.5 Is the evidence in English or is there an English translation available?**

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**15.6 Having regard to regulations 2.2 and 2.5, does the assistance provided by the financial security system cover the items mentioned in MLC A 2.5.2 9 a-c (outstanding wages and other entitlements limited to 4 months, all expenses reasonably incurred by the seafarer, including the cost of repatriation and essential needs of the seafarer such as food, medical care, until the seafarer's arrival at home)?**

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Company: ISM Company Rood Boven Groen Ship: Twister IMO-number: 0000000 www.mlc-2006.eu

## **16 Financial security relating to shipowners' liability (Reg 4.2)**

**16.1 Have you ensured that seafarers are protected from the financial consequences of sickness, injury or death occurring in connection with their employment?**

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**16.2 In which form did you arrange this financial security?**

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**16.3 Is the certificate or other documentary evidence available on board, is it posted in a conspicuous place and is it clear who the seafarer can contact?**

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**16.4 Does the insurance meet the minimum requirements as mentioned in MLC 4.2.1 8a-e (Compensation to be paid in full without delay; no pressure to accept payment less than contractual amount; interim payment(s) to avoid undue hardship in case of long-term disability; payment to be received without prejudice to other legal rights, but may be offset by shipowner against damages from other claims from same incident; claim may be brought by the seafarer, next of kin, representative or designated beneficiary.)**

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**16.5 Is the evidence in English or is an English translation available?**

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**16.6 Does the evidence contain the required information as mentioned in MLC appendix A4-1?**

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Company: ISM Company Rood Boven Groen Ship: Twister IMO-number: 0000000 www.mlc-2006.eu

## **Are you sure you comply with ALL requirements of MLC-2006?**

**Are you sure that your documentation is complete?**

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# Relevant documents

SMS 2.2

SMS 2.2  
C100

SMS 2.2  
C100  
C5

SEA  
SMS 2.2

SMS 2.2  
SEA

SEA

House Rules

House Rules  
Accommodation Checklist

See DMLC I

DMLC I

House Rules  
"Hygiene sense food safety at sea"  
"What is right"

House Rules  
Checklist galley

Company Policy  
Continuous Risk Assessment  
SMS  
RI&E

C14

C19  
SMS chapter 2.9

Company policy  
Familiarisation  
House Rules  
"What is right"

Company policy  
House Rules  
"What is right"  
Procedures  
MSDS

SMS 2.6 par.3

Protection and indemnity insurance document  
Arbeidsongeschiktheids en ongevallen verzekering  
Werknemersschadeverzekering

Medical equipment document  
EHBO boekje oranje kruis laatste editie  
Geneeskundig handboek voor de scheepvaart

SMS 2.9

MSMC  
SMS 2.2

Folder RMA

C17  
SMS

Muster list

Company policy  
SMS

C5

"What is right"

"Hygiene sense food safety at sea"

SEA

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